

**From:** Vankeerbergen, Bernadette  
**To:** [Austin, Curtis J.](#); [Workman, Mollie-Marie](#)  
**Cc:** [Heysel, Garrett](#); [Aski, Janice](#); [Nini, Paul](#); [Hawkins, Julia N.](#); [Oldroyd, Shelby O.](#)  
**Subject:** RE: AAAS 2300 and 2367.02  
**Date:** Tuesday, January 24, 2017 2:53:00 PM  
**Attachments:** [image001.png](#)

---

Dear Curtis and Mollie,

Janice Aski, Chair of the Arts and Humanities 1 Panel, has reviewed the revised submissions for AAAS 2300 and 2367.02 and approved the courses. The courses will now be advanced to the Office of Academic Affairs and the Office of the University Registrar.

That said, the GE assessment plans still contain issues. Therefore, we recommend that the faculty members in charge of the courses consult with the faculty co-chairs of the ASC Assessment Panel of the ASC Curriculum Committee for guidance before teaching the courses to make sure that the assessment requirements are fully understood: Professor Paul Nini ([nini.1@osu.edu](mailto:nini.1@osu.edu)) and Professor Julia Hawkins ([hawkins.552@osu.edu](mailto:hawkins.552@osu.edu)). I am cc'ing both on this e-mail. The GE assessment plans will need to be implemented from the very first offering of the courses and GE data gathered. As is the case for all new GE courses, after the second offering of the courses, the Assessment Panel will ask the department to submit initial reports summarizing GE assessment results of those first two offerings (following the format of sections I and II of the Assessment Report Requirement in Appendix 9 of the ASC Curriculum and Assessment Operations Manual [p. 121] [https://asccas.osu.edu/sites/asccas.osu.edu/files/ASC\\_CurrAssess\\_Operations\\_Manual.pdf](https://asccas.osu.edu/sites/asccas.osu.edu/files/ASC_CurrAssess_Operations_Manual.pdf)). That is the main reason why it would be good to meet with Paul Nini and Julia Hawkins before teaching the courses.

Please note that for AAAS 2367.02, the Panel had asked that the prereq information on the form in [curriculum.osu.edu](http://curriculum.osu.edu) be changed to add "and sophomore standing." Indeed, all GE Writing and Communication-Level 2 courses at the university are limited to sophomores and above. I have now made that change since the original prereq had not been changed by the department.

Both courses are being advanced to the next step.

My best,  
Bernadette



**Bernadette Vankeerbergen, Ph.D.**  
Program Director, Curriculum and Assessment  
College of Arts and Sciences  
154D Denney Hall, 164 Annie & John Glenn Ave.  
Columbus, OH 43210  
Phone: 614-688-5679 / Fax: 614-292-6303  
<http://asccas.osu.edu>

---

**From:** Vankeerbergen, Bernadette

**Sent:** Tuesday, November 29, 2016 3:22 PM

**To:** Austin, Curtis J. <austin.288@osu.edu>; Workman, Mollie-Marie <workman.77@osu.edu>

**Cc:** Heysel, Garrett <heysel.1@osu.edu>; Aski, Janice <aski.1@osu.edu>

**Subject:** AAAS 2300 and 2367.02

Dear Curtis and Mollie,

On Tuesday, November 22, the Arts and Humanities 1 Panel of the ASC Curriculum Committee considered new course proposals for AAAS 2300 (with GE Diversity-Global Studies) and AAAS 2367.02 (with GE Writing and Communication-Level 2).

Please find below the feedback of the Panel:

- 1) AAAS 2300: unanimously approved with three contingencies
  - Syllabus:
    - P. 1 of syllabus. "Topics discussed might include." Remove "might" since these are the topics that will be discussed in the course. (The course is being approved for those topics.)
    - Please update disability statement to most recent one. See p. 15 of ASC Curriculum and Assessment Operations Manual  
[https://asccas.osu.edu/sites/asccas.osu.edu/files/ASC\\_CurrAssess\\_Operations\\_Manual.pdf](https://asccas.osu.edu/sites/asccas.osu.edu/files/ASC_CurrAssess_Operations_Manual.pdf)
  - Please include a GE assessment plan. What is presented as a GE assessment plan does not, in fact, assess how the course fulfills the 2 Expected Learning Outcomes for GE Diversity-Global Diversity. Please refer to similar feedback made about the GE assessment plan for AAAS 3260  
<http://crmtview.asc.ohio-state.edu/currofc/docs/3625/AAAS%203260--feedback%20to%20dept.pdf>
- 2) AAAS 2367.02: unanimously approved with five contingencies
  - Please change prereq information on form in curriculum.osu.edu. All GE Writing and Communication-Level 2 courses are limited to sophomores and above. Therefore, please add "and sophomore standing" to the prereq information.
  - Syllabus:
    - Remove GE goals and expected learning outcomes for GE Diversity-Social Diversity in the United States since this GE category is not requested.
    - Please update disability statement to most recent one. See p. 15 of ASC Curriculum and Assessment Operations Manual  
[https://asccas.osu.edu/sites/asccas.osu.edu/files/ASC\\_CurrAssess\\_Operations\\_Manual.pdf](https://asccas.osu.edu/sites/asccas.osu.edu/files/ASC_CurrAssess_Operations_Manual.pdf)
    - Schedule: Week 5 is highlighted and repeated. Please address this. Also, since the submitted syllabus will become part of the permanent records of the university, it might be good to address the alignment issues in the document. Finally, the Panel assumes that when the course is taught, complete bibliographic references for the readings in the schedule will be provided.
  - Same comment about GE assessment plan as for AAAS 2300. Please provide a plan that actually addresses each one of the three GE expected learning outcomes (ELOs) instead of the course as a whole. The ELOs need to be discussed separately. Please use table on p. 37 of

the ASC Curriculum and Assessment Operations Manual. Then, for each method provide specific examples.

I will return the courses via [curriculum.osu.edu](http://curriculum.osu.edu) in a minute to enable the department to address the points above.

Should you have any questions about this feedback, do not hesitate to contact Janice Aski (cc'd here), faculty Chair of the Arts and Humanities 1 Panel, or me.

My best,  
Bernadette



**Bernadette Vankeerbergen, Ph.D.**

Program Director, Curriculum and Assessment

College of Arts and Sciences

154D Denney Hall, 164 Annie & John Glenn Ave.

Columbus, OH 43210

Phone: 614-688-5679 / Fax: 614-292-6303

<http://asccas.osu.edu>